



Protecting Worker Health

Chicago Section American Industrial Hygiene Association

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www.chicagoaiha.org

AIHA- CHICAGO SECTION American Industrial Hygiene Association

June 30, 2009 Board of Directors Meeting Minutes

Present: Michael Rosenow, Rob Rottersman, Jeff Chennault, Chris Fish, Jason Lang, John Dobby, Glenn Filip, Rita Galvan, Rod Harvey, A.J. Fanlick, Fred Tremmel, Sean Brantl, Anita Chaudhari, Salvatore Cali, Sheila Hall, Paul Klein, Jacob Persky, Dave Regelbrugge, Kimberly Ruthe, Jacob Persky, Abe Villegas.

Meeting began at 9:30.

President's Report

AIHA National Update

- Focus on economic state of AIHA
 - Local membership is increasing while national membership is declining.
- National is looking for assistance from local sections to increase national membership.
 - Current contest between location section groups – Local sections are grouped according to size with goal of getting local members to sign up for national membership. Chicago section is competing against the San Francisco and New York Chapters.
 - **Free on line PDC** for winner of local section referral contest.
- National has found members feel education opportunities hold the most value.
- More emphasis should be focused on working with allied professions.
 - Some members have a concern about diluting the value of the industrial hygiene profession.
- Focus on student and young professional involvement.
- National is actively cutting costs, which could mean that we need to cover more costs locally as it relates to speakers travel expenses etc.

Audit

- Question was raised regarding whether we should perform periodic audits.
 - Jeff Chennault stated that the last audit was performed in 2007 at a cost of \$130.00
 - Jeff Chennault stated we are currently using Quick Books for check register.
 - Rod Harvey suggested performing an audit each time a new treasurer is appointed.
 - Fred Tremmel moves to appropriate \$500.00 for audit expense. Rob Rottersman motions to approve money and transfer responsibility to the Budget Committee to hammer out details. Sean Brantl seconds motion. Motion approved.

Chicago Safety Conference & Other News

- Unemployment Discount – Should local section subsidize portion of fees for attending conference to members currently unemployed.
 - Jeff Chennault motions to not participate in reduced cost program.
 - Local Section will offer 3 (1) day conference paid in full vouchers (\$140.00 value). Offer is open to all paid members.
 - Program will be administered through member clicks. Rob will draw three random names out of a hat to determine the winners.

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- Jacob Persky will put details of program on website by July 10, 2009. Sal Cali opposes appropriating funds to aid unemployed members.
- Rob Rottersman motions to approve funding for unemployed members. Sean Brantl seconds the motion. Motion approved.
- Chicago Section Scholarships – Chirag Patel, UIC and Adam McLeland, Purdue selected by foundation as award recipients. Each scholarship valued at \$2,000.00.
- Discussion on whether BOD members that organize & attend events should pay to attend.
 - Board decided that if you receive any educational benefit from the meeting then you must pay.
 - If board member is just collecting meeting fees, but will not attend actual event then payment is not necessary.
 - Fred Tremmel motions that Jeff Chennault and Abe Villegas have attendance fees for the Stickney Tour waived. John Dobby seconds the motion. Motion approved.

Secretary Report

- Minutes from the April 8, 2009 meeting approved by the board.

Treasurers & Budget Report

- Checking account balance: \$13,289.31. Scudder account balance \$23,000.00 (approximate).
- Last year's budget ended up (+) \$2,546.00. Initial projection called for a loss of (-\$5,369.00).
- At future meetings current financials will be attached to minutes.
- Fred Tremmel motions to appropriate \$250.00 as a gift to Joanne for all the assistance she has provided to local section. Abe Villegas seconds the motion. Motion approved.
- 2009 – 2010 year section was \$3,844.22 in black.
 - Naperville Health and Safety conference accounted for the majority of income.
- Jeff Chennault motions that all four officers have authority to access checking account. Rod Harvey seconds motion. Motion approved.
- Jeff Chennault requests that board pay for end of year tax work. Jeff would like to outsource work at years end.
 - Tax work discussion tabled to budget committee. Committee will determine actual cost to prepare taxes and board will vote on at next meeting.

Budget Committee

- Board needs an updated spreadsheet for every meeting that reflects expenses against annual budget.
- At next meeting committee needs to provide 2009-2010 budget as well as determine the lead for the committee.
- Dave Regelbrugge committee chairman – Members include Jeff Chennault, Kevin Aikman, Anita Chaudhari, Michael Rosenow.

Outreach Committee

- Dave Regelbrugge committee chairman. Dave has prepared a letter to send out and now needs to determine who this letter should be sent to.
 - Objective is to find guidance counselors at local high schools and community colleges that are interested in assisting students in choosing a career path.
 - Sheila Hall mentioned that OSHA occasionally has career days.
 - Sal Cali has a weekly seminar for his students related to public health - Anyone interested in presenting a case study presentation

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should contact Sal.

- Committee Members: Abe Villegas, John Dobby, Anita Chaudari, Paul Klein, Kim Ruthe, Sal Cali, Chris Fish, Jason Lang.
 - Committee will meet and develop a plan for the 2009-2010 year.

Accountability Committee Report

- Form for board members has been completed. All incoming board members sign form.
- Goals of committee have been met.
- Sean Brantl motions to dissolve the committee. Sean Brantl seconds the motion. Motion approved.

Records Retention Task Force

- No progress has been made. Board needs an update for next meeting.
 - At next meeting board would like to see a proposed plan.
 - Members: Rita Galvan, Abe Villegas, John Dobby.

Membership Committee Report

- Local membership doubled last year.
 - When national membership renewal comes out next year we should remind members to pay local section dues through member clicks.

2009 – 2010 Planning

- Draft of program matrix completed.
- Joint conferences with other local AIHA groups does not make sense.

Meeting adjourned 2:33

Minutes prepared by: Sean Brantl