

**Chicago Section**  
American Industrial  
Hygiene Association

**President**

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**President - Elect**

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**Treasurer**

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**Secretary**

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**Board of Directors**

Christina Armatys  
Northwestern Memorial Hospital

Sean Brantl  
RAECO, Inc.

John Dobby, CIH, CSP  
Aires Consulting

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Mary A. Ficht, CIH  
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Dave Regelbrugge, CIH, CSP  
ENVIRON International

Anita Chaudhari  
W.R. Grace

**Past President**

Catherine Simmons, CIH  
ENVIRON International

[www.chicagoaiha.org](http://www.chicagoaiha.org)

**January 22 2008 Board of Directors Meeting Minutes**

**Present: Kevin Aikman, Michael Rosenow, Rob Rottersman, Sean Brantl, John Dobby, Glenn Filip, Rita Galvan, Hillary Schneider, Rod Harvey, Eugene Satrun, David Regelbrugge & Anita Chaudhari**

**Secretary Report**

- Minutes from November 2007 meeting approved and accepted.

**Treasurer's Report (reported by Kevin Aikman)**

- Currently books are not entirely accurate pending income from conferences and the SRA (not yet calculated)
- Per Eugene Satrun – as of December 31<sup>st</sup>, 2007 Scudder Account believed to contain \$22,613.87
- Treasurers report tabled until details can be verified

**Membership Committee Report**

- Need information on dues receipts

**IT/Web Site Committee Report**

- Going well: need to involve David Regelbrugge (he volunteered to assist). Need to determine whether or not he has Front Page 2003 on his computer to be able to work with website

**Government Affairs Committee Report**

- There are ongoing questions/concerns regarding the status of combat troops and exposure to radiation
- National AIHA has expressed concerns regarding New York proposal to register test equipment

**Planning Committee Report**

- Joint AIHA/SRA Risk Assessment Seminar went well (approximately 56 in attendance).
- Rob will e-mail Hillary the agenda from the AIHA/SRA meeting & Hillary will submit to ABIH for approval
- Student Night:
  - Not much response to date from Universities regarding participation and posters (we have been contacting them monthly)
  - Dr. Murray confirmed as speaker. Need topic to include in invitation
  - We need giveaways and gift card donations
  - Maintain \$300 for 1<sup>st</sup> place poster, \$200/second (= \$1,000 total for 2 graduate and 2 undergraduate winners)
  - \$10 for students includes meals and attendance
  - Cost will be \$40 for members and \$45 for non-members. Fred needs to approve this amount since it



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is a slight increase from previous years.

- Sean indicates RAECO will contribute \$100 (2 \$50 gift cards)
- Others to check with employers to determine if they can contribute
- Agree to same amount as last year to be provided to Universities for student travel/attendance to AIHce in Minnesota. Estimated that Minnesota would be similar costs as Philadelphia (previous year). Need to confirm with Jeff regarding how much was provided for this in 2007.
- Product Stewardship Seminar
  - Cost will be \$175 per person at Harper College
  - 2 speakers from Honeywell have confirmed. BP and Navistar speakers possible. Still working on contacting and confirming speakers.
  - Robert Safe and Steve Lacey are working on this.
- Election/Breakfast Meeting
  - Will attempt to do election via electronic mail
  - Kevin Aikman and Mike Rosenow will work with ASSE to organize meeting
  - Cathy Simmons to organize election (Kevin Aikman will contact her)
  - John Dimos will be the speaker, to be held at Hilton located at I-88 and Naperville Road
- Civic Opera House tour for May 12 to be developed by Hillary Schneider, Robin Coyne, et al.
- Proposed ASSE & CHMM group meeting
  - May 24<sup>th</sup> date too close to our May meeting date – a Saturday in June would work better for AIHA
  - Kane County Cougars game a good idea. Arlington Race Track is acceptable but the Cougars is preferred

### Budget Committee

- Committee meeting did not take place. Report tabled

### New Business

- Anita Chaudhari's appointment to Board of Directors to fill vacancy is approved. Position will be held until May elections.
- MemberClicks research has identified additional fees (such as costs associated per registration handled by service). Rob will investigate further to determine approximate total cost and opt-out policies.
- Volunteers needed for student outreach efforts and assist with Science Olympiad. Kevin will perform initial Science Olympiad research then forward findings to Rita for follow-up
- Chicagoland Safety and Health Conference proceeds approximately \$4,555.25 (2007 conference). However this may decrease due to extra meal costs incurred
- Need more participation from some board members. Rod Harvey will look into forming a committee to develop a matrix of Board Member expectations. John, Glen, Michael and Kevin agreed to assist Rod in this effort
- Mary Ficht stepped down as Chairperson for AIHce Reception Committee (after 20 years). Request for volunteers to



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perform this duty – no takers. Suggested that AIHA Chicago partners with other who have a reception (such as a University) to help defer costs and increase exposure

- Discussed that an e-mail should be sent out looking for AIHce reception volunteers (Kevin to include in next President's message)
- Kevin announced an open position (CIH position in an engineering firm) sought by a recruiter. Hillary announced open position for OSHA in Appleton, WI
- Kevin mentioned that we need to get work out for more to obtain LIH designation (currently only 70 active LIHs with approximately 120 to 130 expired licenses)
- Board members should send Kevin bullet points for topics they would want included in the next president's message
- Eugene announced that the Chicagoland Construction Conference is next months with NIOSH presenting on the 3<sup>rd</sup> day. CM points are available
- Hillary requested information regarding the availability of a booth for a 2008 Career Conference. National has a booth that they may be willing to provide.

Prepared by: Rob Rottersman - Secretary