

Chicago Section AIHA

Minutes of the Board Meeting

Held: September 15, 1999

Attending:

x	Bryan Arnold	x	Sara Gibson	x	Robert Safe
	Ray Deibert	x	Jeanne Jachna		Al Shaw
x	Ken Erickson		Robert McKinley		Charlie Shields
x	Dan Fedor		Mike Plagge	x	Fred Tremmel
	Mike Fiore	x	Dan Rocznia	x	Paul Zoubek
x	Felix Gallo	x	Jeff Rozak		

Prepared by: Robert D. Safe, Secretary

Secretary's Report: Meeting minutes from the July 1, 1999 annual planning meeting were reviewed and approved without change. Robert Safe has imported membership data transmitted by Robert Brandys into a Microsoft Access database. There are 335 names in the record as of this date. A board member roster was distributed and reviewed for updates. Revised Chicago Section letterhead was distributed for review and updates. This exists in electronic form and is generated when required, instead of printing.

Treasurer's Report: The treasurer's report was reviewed and approved. Membership dues invoices were mailed, and 140 have paid as of 9/11/99. Approximately 20 new members have joined in response to Jeanne Jachna's solicitation of AIHA national members not presently members of the Chicago Section. Address changes have been noted and transmitted to Robert Safe for updating the membership database. The Section has a net worth of \$9,908.99 as of 9/10/99. There was discussion about standardizing the costs of half and whole day seminars, but it was determined that variable expenses preclude this arrangement. Dinner meeting expenses have gone up in recent years. We should consider raising dinner prices to cover costs, as we are losing about \$5 per dinner. The board agreed to discuss the matter informally with the membership over the evening's dinner. Jeanne noted she is seeking vendor sponsorship of direct mailings and the annual directory. Jeff asked meeting planners to estimate all costs with upcoming dinner meetings and seminars so we can avoid surprises. Jeff reported that funds donated to the Illinois State University last year to sponsor student attendance at the AIHC went unused. Jeff has advised the University to utilize the funds for that purpose next year.

Program Committee: Fred Tremmel reviewed the status of the meeting and seminar planning efforts. The October program is set. The speaker for November is arranged. Fred will follow up with Ray Deibert to confirm the location. Start time for the November seminar is 8:00am. Jeff Rozak would like to receive descriptions of the meetings in electronic format for inclusion on the new Chicago Section Web Page. February speaker is set as is the location at Motorola. The February meeting will be co-sponsored with the Chicago ASSE. We need to coordinate with them on pricing this event. No date is set for

March student night yet. April's program on Public Relations is not firmed up. The May program on Occupational Asthma has one speaker arranged so far, if we can do it on May 10. Ms. Leslie Grammar (sp?) of Northwestern University. Felix is looking at the NATLSCO facility for the May program.

Student Night Subcommittee: See program committee.

Government Affairs: Robert Safe provided a committee report. Minutes from the July 1, 1999 government affairs committee meeting were distributed. Our requirements for lobbyist representation were discussed. Current costs are \$500/month for basic services, including review of relevant legislation and regulations, and advice on professional recognition of Industrial Hygienists. Services provided by national AIHA were reviewed, and include promotional materials (copies passed out), monthly reporting of national and state level activity, in the form of Happenings from The Hill, and State Update, which notes actions in Illinois specifically. The importance of membership involvement in any professional recognition/lobbying efforts was discussed. The Section has been solicited to make a donation to the Citizens for Emil Jones fundraiser, scheduled for October 18, 1999. Emil Jones is the State Democratic Leader, and is considered to be a friend of Illinois Industrial Hygienists. Fred Tremmel volunteered to attend the event. We will coordinate with Dick Lockhart to ensure the right introductions are made. We will mail copies of the IH promotional material to key legislators in advance of the event.

Education/Publicity/Outreach: No report due to time constraints.

Membership: No report due to time constraints.

Nominating: Jeanne Jachna proposed that Robert McKinley be appointed to fill the vacant board position for the balance of the 1999-2000 year. A motion was made, seconded and approved.

New Business: Jeff Rozak reported on the status of the new Chicago Section Web Page. Development costs to date have been about \$1,800. Projected costs are a URL at \$70 for two years, and ISP hosting costs of about \$250 per year. There will be minor on-going maintenance costs on an hourly basis, to update the information. The page is essentially ready to roll out, and October 1 is the goal date. The web page will substitute for the newsletter, and will provide a mechanism for members and others to communicate directly with the Section officers. Meeting announcements will continue for the present, until members can express their preferences for email/web notification. Post cards will be sent to members who prefer this means of notification.

The board will meet at 9:30 before the October seminar.

Meeting adjourned.