

Chicago Section AIHA

Minutes of the Board Meeting

Held: May 10, 2001
Willowbrook Holiday Inn, Willowbrook, IL

Attending: x = present

Bryan Arnold	X	Leslie Peterson	X	Robert Safe
Dan Hanusin		Jeanne Jachna		Al Shaw
X Ken Erickson	X	Carl Nygren	X	James Swanson
X Dan Fedor		Mike Plagge	X	Fred Tremmel
X Mike Fiore	X	Dan Rocznia		Jeff Chennault
Felix Gallo	X	Jeff Rozak		

Prepared by: Robert Safe

Secretary's Report:

- Meeting minutes from the March 7, 2001 meeting were reviewed and approved
- Meeting minutes from the April 12, 2001 meeting were reviewed and approved with the following addendum: As a result of elections held at the April 12, 2001 annual meeting, the following board members shall serve three year terms as members of the Board, beginning with the 2001/2002 program year: Ms. Sara Gibson, Ms. Mary Ellen Kut, Ms. Christine Petitti, Ms. Catherine Simmons, and Mr. Aaron Jacobs. Robert Safe was elected to the office of President Elect. In absence of a nomination for Secretary, the office was unfilled.
- Board members completing their elected terms in 2001 include: Mr. Dan Fedor, Mr. Bryan Arnold, Mr. Dan Rocznia, Mr. Al Shaw and Mr. Mike Fiore.
- On May 10, 2001, Ms. Leslie Peterson volunteered to serve as Secretary, beginning with the 2001/2002 program year. A unanimous vote by the Board of directors present affirmed her to the position, in the best interest of the association.
- Dr. Fred Tremmel was recognized by the Board for his efforts as President during the 2000-2001 year.
- Also present at this May 10, 2001 meeting were newly elected Board members Ms. Kut and Mr. Jacobs.

Treasurer's Report:

- Fred Tremmel provided the Treasurer's report. Jeff Chennault was absent. \$2000 from excess income has been authorized for donations as directed by the Board, as described in the minutes of the April 12, 2001 meeting.
- The ACGIH has expressed great appreciation for the donation made by the Chicago Section, and has been given authorization by the Board to reproduce our donation transmittal letter in their publication.
- No action taken on Zurich money market account with check writing privileges.

Program Committee:

- Today's half-day seminar on Heat Stress has about 33 attendees. This is the last program for the current year.
- A planning meeting is scheduled for June 13, 2001, to be held at 9:00 am at Motorola, in Schaumburg. Robert Safe will communicate details to members of the board. Robert Safe will communicate with appropriate members of the Environmental Health and Safety Education Resource Center, located at the University of Illinois at Chicago, about participating in the program planning effort. Robert serves on the Advisory Board.

Government Affairs:

- No activity.

Web Committee:

- No new activity. Still looking for volunteers willing to take on the regular updates. Contractor still providing updates monthly. Jeff Rozak coordinating.

Publicity/Outreach:

- No discussion.

Membership:

- Sara Gibson continues to maintain the database. She has transitioned to Microsoft Access 2000 and can generate labels and files as needed.
- The membership directory has been completed. Copies were distributed to those attending the April 2001 meeting. The balance will be mailed by Fred Tremmel.

Education:

- No discussion

New Business:

- AIHF is asking for a 'Chicago item' donation for sale at the silent auction to be held at the AIHCE. Dan Fedor provided a summary of options for consideration. The Board approved the purchase of two gift certificates from Lou Malnati's, at www.loutogo.com. Fred Tremmel will coordinate with the AIHF to determine logistics.
- A motion was made and approved by majority vote to send postcard notification of regular meetings to all members except those who indicate they want email notification only. Preference will be determined via the annual dues invoice mailing. A bank of post cards will be purchased, in bulk to reduce costs, via the USPS online services. Robert Safe will assist with establishing the post card account. Email notification will continue for all programs and will be coordinated by Jeff Rozak and Sara Gibson. Seminars will continue to be communicated by special flyers mailed to members and others.

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- Robert Safe will review status of Board of Director membership to determine if a vacancy was created by the appointment of Ms. Leslie Peterson to Secretary.
- The Board approved Ken Erickson's recommendation that a Section logo be developed and applied to articles such as shirts and hats for purchase by the membership. Ken will gather information on service providers and cost for presentation and discussion at the next meeting.

Meeting adjourned.